



## JOIN A VIBRANT TEAM IN A SMALL CHARITY! And contribute to the rights of children.

**Post: Fundraising Trustee** (voluntary position - remote)

**Duration of Appointment:** All trustees are appointed for three years, renewable.

**Responsible to:** Chair of Trustees

**Estimate of time needed:**

4 Board meetings per year, sub-committee meetings, Annual AGM & attend any special events/webinars

**Closing date:** 31<sup>st</sup> January 2023

**Start date:** Mid-February 2023

### ABOUT CHILD TO CHILD

Child to Child is a small UK registered charity with a global reach, now run by a group of volunteer trustees, and one part-time staff member. For over 40 years, Child to Child has been at the forefront of developing transformational approaches to children's participation globally. Children have the right and the ability to play a central role in matters that concern them – from education to health and civic affairs. Our approaches are grounded in the United Nations Convention on the Rights of the Child (CRC). They are a practical way to effectively implement children's rights to survival, protection, development and participation. The Convention's guiding principles of inclusion, non-discrimination and the best interests of the child underpin everything we do. We know that children have far more to offer and can do much more than adults realise. Child to Child ignites children's innate potential to work together to transform their lives and those of their communities, because when children work together, they can change their world.

In recent years, Child to Child has run projects in partnership with local organisations and governments around the world assisting vulnerable children in Getting Ready for School, presenting children's concerns in the Ebola pandemic, and in 2020 we developed materials for Child Active Participation in COVID 19. Right now, the organisation is undergoing a Re-imagining-finding its place in a world altered by COVID and working towards the Sustainable Development Goals with the involvement of children.

## BACKGROUND

We are keen to find an energetic fundraising trustee to be involved in our future and bring a fresh perspective to fundraising plans and strategy, and ensure fundraising is of the highest standard and priority. **Like many small charities we have suffered from the lack of funding in the past few years, and we need immediate funding as well as longer term strategies.** There is a rich knowledge bank of content, including amongst current trustees and their networks. The trustee position is voluntary, and work is currently conducted in a virtual space.

If you are a fundraiser, who has the drive, motivation, and passion to help us succeed in our mission, and **help children to realise their rights**, we want to hear from you. You will be joining and working together with a committed team of **people** and a strong brand.

## ROLE DESCRIPTION

The purpose of the “Fundraising Trustee” role is to support Child to Child to **raise both immediate funds and regular sustainable funding** which will enable us to continue to grow and provide our services to children around the world to have a voice, to contribute to their own development, and that of their communities. A recently drafted fundraising strategy exists along with draft proposals to funders. **The first task will be to set targets for the strategy and to secure short-term funding.** Board training will be provided.

## MAIN RESPONSIBILITIES

Working closely with the executive team of Trustees, volunteers and staff:

- Identify and create new income streams to raise unrestricted and restricted funds for Child to Child;
- Recruit and oversee fundraising volunteers and activities;
- Provide support in drafting high-quality grant applications, especially proposal budgets;
- Provide support in designing marketing and fundraising materials;
- Monitor progress towards fundraising targets and provide updates to the Trustee Board on income, donors and fundraising plans (liaising with the Treasurer and the executive team)

## GENERAL

- Contribute actively to the Board of Trustees' role in areas of compliance and strategy:
- Overall strategy and policy, setting targets, and evaluating performance against agreed targets.
- Financial stability of the organisation and the proper investment of the Charity's funds.
- Attend meetings and sub-committee meetings as appropriate and read papers in preparation for the meeting.
- Keep informed about the activities of the charity and wider issues that affect its work.

## WHAT ARE WE LOOKING FOR/ PERSON SPECIFICATION

### General

- Commitment to the vision, mission and core principles of Child to Child.
- Experience of working in a charity or non-profit organisation as a general fundraiser.
- Knowledge of or willingness to learn Fundraising Regulator's Code of Fundraising Practice.
- An understanding of the challenges facing small UK charities in maximising income streams & donor cultivation.
- Experience of diverse fundraising practices, including statutory funds, corporate and philanthropic giving would be valuable.
- Willingness to work in a team but also able to take initiative and convene others for the generation of ideas around fundraising.
- Good interpersonal skills with the ability to communicate sensitively and effectively with a diverse range of individuals internally as well as externally with supporters, event participants, donors and others.

### Specific

IT skills, including Microsoft Office  
Knowledge of digital or social media.

### Desirable (or willingness to learn):

- Events Management experience - preferably fundraising events with minimal expenditure budgets.
- An understanding of the UK charity sector and good governance; relevant legislation, e.g. Data Protection Act, and other statutory requirements.
- An understanding of Safeguarding and Health and Safety policies and practices with an organization.

## APPLICATION PROCESS

Please apply for this role by sending a brief letter of motivation with recent curriculum vitae, in English, to [info@childtochild.org.uk](mailto:info@childtochild.org.uk)

Please include: "Fundraising Trustee" in the subject line.

Closing date: 31<sup>st</sup> January 2023

You are welcome to contact us (e-mail: [info@childtochild.org.uk](mailto:info@childtochild.org.uk) ) if you would like further information or would like to discuss the post.

**Registered Charity Number: 1152010 Company limited by guarantee: 08442764**

**Web:** [www.childtochild.org.uk](http://www.childtochild.org.uk)

**Resource Centre:** <http://www.childtochild.org.uk/resources/> **Email:** [info@childtochild.org.uk](mailto:info@childtochild.org.uk)

**Facebook:** [Child To Child](#) **Twitter:** [@ChildtoChild](#)